

APPLICATION CHECKLIST

Does your application include the following?

- Signed Application Cover Sheet
- Proposal Abstract
- Table of Contents
- Proposal Narrative
 1. The Project and Plan of Action
 2. Applicant's Commitment and Capacity
 3. Management Plan
 4. Evaluation Plan
 5. Budget and Cost Effectiveness
- Budget Summary Form
- Resumes of Key Personnel and Position Descriptions of Those That Will be Hired
- Signed Statement of Assurances

DID YOU:

- Include a Table of Contents?
- Include an Abstract?
- Mail all required forms with original signatures and dates?
- Adhere to page limits and formatting guidelines?
- Consecutively number all pages within your application packet?